

Please submit this mandatory ARC Request to Debbie Cooke prior to commencing any improvement:
1124 Betts St., El Cajon, CA 92020; Telephone (619) 258-9068; cookera43@gmail.com

FLETCHER TERRACE UNIT 3 HOMEOWNERS ASSOCIATION

MANDATORY REQUEST TO ARCHITECTURAL COMMITTEE **

From:	Date:
Address:	Phone:
Estimated date of project completion:	
Description of Proposed Improvements (attach sketches, drawings, other documentation, as necessary)	

I will assume the responsibility for any work under the above proposed improvement that I or my contractor accomplish which may, in the future, adversely affect the common area.

Date:	Owner's Signature:
NEIGHBOR'S APPROVAL-REQUIRED The undersigned neighbors have no objection to the proposed improvements.	ARCHITECTURAL COMMITTEE APPROVAL Please return to Debbie Cooke on or before: _____
Signed: _____	Name: _____ Date: _____
Signed: _____	Name: _____ Date: _____
Signed: _____	Name: _____ Date: _____
Signed: _____	Name: _____ Date: _____
NOTICE TO OWNER Your proposed improvement may require a permit from the City of El Cajon Building Inspection Dept. You or your contractor should check with the Dept for permit requirements before starting any work. No work shall be done which may change the common area.	COMMENTS

** Please refer to CC&R's pages 19, 20 and 21 for specific guidelines

**PLEASE NOTE - ANY APPROVAL WILL EXPIRE 12 MONTHS AFTER THE DATE THIS FORM IS
 RETURNED TO HOMEOWNER. REQUEST MUST BE RESUBMITTED FOR ANY WORK NOT COMPLETED**